# Corporate Governance Statement

2024



The Lottery Corporation Limited ABN 21 081 925 706

## Corporate Governance

The Lottery Corporation Limited (the **Company**) and its subsidiaries (the **Group**) are committed to high standards of corporate governance and the Directors believe this underpins strong sustainable business performance.

#### **1. Introduction**

This Corporate Governance Statement (the **Statement**) outlines the Group's governance framework and key governance practices and policies for the period 1 July 2023 to 30 June 2024.

The Lottery Corporation complied with the 4th Edition of the ASX Corporate Governance Council's Corporate Governance Principles and Recommendations (**ASX Principles and Recommendations**) throughout the reporting period.

This Statement and the Appendix 4G (which has been released on ASX's Market Announcements Platform) discloses the details of the Group's compliance with the ASX Principles and Recommendations, and where other relevant disclosures are located.

#### 1.1 Areas of governance focus in 2024

Throughout FY24, the Board continued to oversee management's development and implementation of the Company's corporate strategy and effectively monitored the Company's performance. It also continued to review and oversee the development and instilling of The Lottery Corporation's desired culture and values.

#### Board, Committee and Executive Renewal

- The Board elected Dr Doug McTaggart as its Chairman (effective 1 March 2024) following the retirement of Mr Steven Gregg.
- Mr Stephen Morro was appointed a Non-executive Director (effective 11 December 2023), having first been appointed as an Observer on 30 June 2023.
- The Board reviewed and revised the composition of its Committees following the change of Chairman, including the appointment of Mr John O'Sullivan (Non-executive Director) as Chairman of the Risk and Compliance Committee.
- Mr Nicholas Allton was appointed as Chief Legal Officer following the resignation of Mr Patrick McGlinchey in October 2023. Mr Allton commenced on 5 August 2024.

#### Strategic objectives and performance

• The Board oversaw the evolution and execution of the Company's corporate strategy including heightened activity to enhance the value of existing licences, drive product innovation and improve the digitally enabled customer experience.

#### Culture and governance

- The Board continued to monitor the Company's culture including through the use of periodic surveys and engaged with the Executive Leadership Team to oversee actions in response to staff feedback.
- The Board and the People and Remuneration Committee continued to review and oversee the Group's remuneration arrangements to ensure they remain fair, competitive and encourage strong business performance and shareholder value creation, while being in line with our approach to risk management and compliance.
- Ongoing review of key governance documents and corporate policies – including the Board and Committee Charters, delegated approvals and authorities limits and The Lottery Corporation's Treasury Policy.

#### **Risk management**

- The Board and Risk and Compliance Committee continued to oversee programs to uplift data protection and cyber security which include ongoing investments in technology to enhance the Company's business resilience.
- The Board oversaw (and participated in) the conduct of crisis management exercises and oversaw the development of and implementation of actions to further improve the Company's preparedness for a crisis.
- The Board participated in the ongoing review and refinement of the Company's risk catalogue, top risks, risk assessment methodology and risk appetite statements.



#### **1.2** Our corporate governance framework (overview)



#### **1.3 Regulatory framework**

The Lottery Corporation is Australia's leading lottery and Keno operator with a portfolio of high-profile brands and games. The games are provided under exclusive and/or long-dated licences to operate in all Australian States and Territories (excluding Western Australia). Its gaming operations are overseen and regulated by State-based gaming regulators.



More information on The Lottery Corporation's corporate governance practices and policies is available on its website at: **www.thelotterycorporation.com/about/corporate-governance** 

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#### 2. Roles and responsibilities

#### 2.1 Board role and responsibilities

The Board has adopted a charter which sets out its role, responsibilities, structure and operation as well as the allocation of responsibilities between the Board and management.

The role of the Board is to:

- provide leadership for the Company;
- represent and serve the interests of shareholders (by overseeing and appraising the Company's strategy, policies and performance);
- protect and optimise Company performance and build sustainable value for shareholders;
- set, review and monitor compliance with the Company's values and governance framework; and
- keep shareholders informed about the Company's performance.

The main responsibilities of the Board include:

- selecting and appointing the CEO, and evaluating their performance (from time-to-time);
- contributing to and approving management development of corporate strategy;
- approving major capital expenditure, acquisitions and divestitures;
- monitoring corporate performance and management's implementation of strategic goals and objectives;
- acting to protect and enhance the Company's reputation;
- reviewing and monitoring systems and frameworks for risk management (for both financial and non-financial risks), and internal controls. This includes setting the risk appetite for the Company;
- overseeing conformance with the Company's values and corporate governance policies;
- overseeing that the remuneration policies are aligned with the Company's purpose, values, strategic objectives and risk appetite; and
- approving (and monitoring progress against) objectives for achieving gender diversity in the composition of the Board and workforce generally.



The Company's Board Charter and Constitution are available on the Company's website at: <u>www.thelotterycorporation.com/about/corporate-</u> <u>governance</u> During the reporting period, the Board Charter was reviewed and some refinements made to ensure it remains fit for purpose.

The Board has established 4 Board Committees to assist in the discharge of its responsibilities.

Information about the Committees including their roles, responsibilities and composition are on pages 12 to 15.

#### 2.2 Management's role and responsibilities

While the Board maintains ultimate responsibility for the strategy and performance of the Group, the day-to-day operation of the Company is delegated to (or under the supervision of) the Managing Director and CEO (**MD & CEO**). The MD & CEO is:

- responsible for implementing the strategic objectives, plans, financial performance and budgets approved by the Board; and
- accountable to the Board for matters within her delegated authority and for complying with the limits on that authority.

The MD & CEO delegates authority to members of the Executive Leadership Team (**ELT**) and other members of senior management as necessary to enable them to perform their responsibilities. The qualifications, skills and experience of ELT members are set out on pages 31 to 33 of the 2024 Annual Report.

Management provides the Board with information in a form and to a level of quality to enable the Board to discharge its duties effectively. Such reporting includes matters in relation to financial and operational performance, strategy, risk management and compliance with material legal and regulatory requirements.

The Company has a dedicated Company Secretariat function that provides support and assistance to the Directors in order for them to fulfill their duties effectively and efficiently. Further information regarding the Company Secretary is set out in paragraph 3.9.



Biographies of ELT members are available on the Company's website at: <u>www.thelotterycorporation.com/about/</u> <u>our-executives</u>

#### 3. Board structure and composition

#### **3.1 Board structure**

Currently, The Lottery Corporation Board comprises 6 independent Non-executive Directors and the MD & CEO.

The Chairman of the Board is an independent Nonexecutive Director and the roles of the Chairman and the MD & CEO are performed by separate individuals.

The Board determines its size and composition, subject to the Company's constitution and applicable laws. The Company's constitution states that there must be no less than 3 and no more than 10 directors.

The Board's membership is structured so that it provides a mix of relevant skills, expertise and experience drawn from a diverse range of backgrounds to enable it to effectively discharge its responsibilities, and so that its size facilitates effective discussion and decision making.

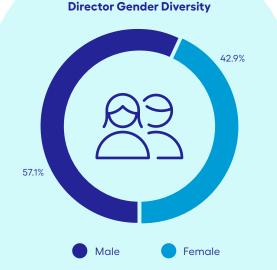
Each Director's skills, qualifications, experience and relevant expertise are set out in the 2024 Annual Report on pages 43 to 45.

Details of Non-executive Directors' tenure are set out on page 42 of the 2024 Annual Report.



Director biographies are available on the Company's website at:

www.thelotterycorporation.com/about/our-board



#### Age of Directors



### 3.2 Director independence, ethics and conflicts of interest

The Board Charter requires that the Board comprise a majority of independent Directors and sets out the criteria for assessing Director independence.

The Board considers a Director to be independent where they are free of any interest, position, association or relationship that might influence, or reasonably be perceived to influence, in a material respect, their capacity to bring an independent judgement to bear on issues, and to act in the best interests of The Lottery Corporation as a whole rather than in the interests of an individual shareholder or other party.

The Board regularly assesses the independence of its Directors against guidelines in the Board Charter.

Under the Board Charter, Directors are required to act at all times with honesty and integrity, observe high standards of ethical behaviour and act in accordance with the Company's Code of Conduct and applicable policies and procedures.

All Directors are required to take all reasonable steps to avoid actual, potential or perceived conflicts of interests. Directors must disclose any conflicts of interest and adhere to constraints on their participation in discussion or voting on matters in which they have declared a material personal interest in accordance with applicable laws. A register of Directors' material personal interests is maintained and is regularly sent to each Director.

Where a Director discloses any actual or potential conflict or a material personal interest:

- a determination as to whether or not a conflict exists will be made; and
- an appropriate course of action will be set based on the determination made. Such action may require the interested Director to not receive relevant papers and absent themselves from discussion and voting on the matter.

The Lottery Corporation Board considers that all of its Non-executive Directors, including the Chair, were independent during the 2024 financial year and continue to be independent as at the date of this Statement.



The Board Charter includes guidelines against which the independent status of a Non-executive Director is assessed. A copy of the charter is available at: www.thelotterycorporation.com/about/ corporate-governance

Director biographies are available on pages 43 to 45 of the 2024 Annual Report and on the Company's website at: <u>www.thelotterycorporation.com/about/</u> <u>our-board</u>



#### 3.3 Directors' skills and experience

The Board has adopted the skills matrix set out below. It describes the technical skills and experience the Board considers desirable for the ongoing, effective operation of the Board and Committees. The skills matrix is periodically reviewed to ensure that the matrix addresses the Group's existing and emerging business and governance issues. The skills matrix is used to support the identification of director candidates as part of ongoing Board renewal. The ratings in the table below reflect the Non-executive Directors' self-assessment of their technical skills and experience. The Directors remain collectively responsible for all Board decisions.

#### Legend for Directors' skills matrix

- $\bigwedge$  High recognised as an expert on the basis of high competency, knowledge and experience;
- ho Practised strong understanding of the concepts and issues built on repeated practical or direct experience; and
- $\bigwedge^{\circ}$  Awareness good general awareness and understanding.

Technical Skills	Description	Non-executive Directors' Ratings
C Leadership	Board, CEO and/or senior executive level experience in a major organisation or listed company.	ဂိုဂိုဂိုဂိုဂို
Strategic and commercial acumen	Experience in formulating, implementing and/or overseeing strategic business plans and developing new businesses, including start-ups, mergers and acquisitions, and divestments.	፟፟፟ዯ፟፟ዯ፟ <mark>ዯ፟</mark> ዯ፟፟ <mark>ዯ</mark> ፟
Financial acumen/ capital management	Qualifications and/or experience in accounting and/or finance, including understanding financial statements of organisations of significant size and complexity, assessing financial performance and the adequacy of financial controls, and overseeing capital management and funding arrangements.	ଚိଚ <mark>ိଚိଚိଚ</mark> ိଚိ
$\sum_{n=1}^{\infty} \frac{1}{2}$ Governance	Experience in a major organisation or listed company subject to rigorous governance standards, overseeing best practice governance frameworks, related polices and processes.	፟፟ ଚୈଚ୍ଚିଚ <mark>ଚ</mark> ୍ଚି
Legal and regulatory	Experience in legal and regulatory matters, including knowledge of the environment applicable to the gaming industry. Experience in overseeing legal and regulatory frameworks, policies and processes (in the gaming industry or otherwise).	ଚ <mark>ଚଚଚଚଚଚ</mark> ଚଚ
Risk management and compliance	Experience in identifying, assessing and monitoring material business risks including financial, non-financial and emerging risks, reviewing the effectiveness of the risk management framework and practices, and setting risk appetite.	ଚ <mark>ଚଚଚଚଚଚ</mark> ଚଚ
People	Experience with people management, including assessing executive and employee performance, talent development, succession planning, employee engagement, strategic workforce planning and leading organisational change, and workplace health and safety.	ဂိုဂိုဂိုဂိုဂိုဂို
Organisational	Experience in organisational culture and change, including formulating and overseeing organisation-wide values and policies to protect and enhance reputation, build trust and confidence in an organisation and setting the "tone at the top".	<u> </u>

#### $\textbf{3.3 Directors' skills and experience} \left( \textbf{continued} \right)$

Technical Skills	Description	Non-executive Directors' Ratings
\$ Remuneration	Experience in formulating and overseeing remuneration policies and frameworks, including scorecard target setting and incentive plans.	ଚိଚိଚိଚိଚိଚိ
Government/ stakeholder relations and public policy	Experience in public and regulatory policy matters and stakeholder engagement, including with government, regulators and industry groups.	<del>ဂိုဂိုဂိုဂိုဂို</del>
Experience	Description	Non-executive Directors' Ratings
Gaming industry experience	Experience at Board or senior executive level at a domestic or international gaming business or entertainment business including knowledge of products and markets. Knowledge of responsible gaming frameworks including programs, codes of conduct and systems.	ଚ <mark>ိ</mark> ଚိଚ <mark>ိଚ</mark> ိଚိଚိ
Experience in other relevant industries	Relevant experience at Board or senior executive level at a major organisation in other industries operating in similarly complex and highly regulated environments.	လိုလိုလို <b>ဂိုဂို</b> ဂို
International experience	Experience in international markets, exposed to a range of political, cultural, regulatory and business environments.	ဂိုဂိုဂိုဂိုဂိုဂို
⊕ ∴iii Information → technology	Knowledge and experience in the use and governance of critical information technology infrastructure and applications, information security and effective management of cyber risks and cyber resilience.	<mark>ဂိုဂိုဂိုဂိုဂို</mark>
Digital innovation	Experience in leveraging digital technology, data analytics and digital transformation to drive competitive strategies, innovation, revenue growth and business performance.	<mark>ဂိုဂို</mark> ဂိုဂိုဂို
Retailing, marketing and customer experience	Experience at a significant retail business, including multi- channel distribution, development of winning products, customer experience, service and management strategies, and marketing to retail and online consumers.	<del>ဂိုဂိုဂိုဂိုဂို</del>
Sustainability	Knowledge and experience in developing and overseeing sustainability strategies and initiatives focused on conducting business responsibly and generating long term value creation including knowledge of sustainability best practices, regulatory frameworks and measurement/reporting.	<mark>ဂိုဂိုဂိုဂိုဂို</mark>

#### 3.4 Other directorships

Directors are required to continually evaluate the number of Boards on which they serve to ensure that they can give the time and attention required to fulfil their duties and responsibilities as a member of the Board of The Lottery Corporation.

The Board has adopted a policy which relates to the number of other directorships of ASX-listed entities that a director may hold.

Directors must seek approval from the Chairman prior to accepting an invitation to become a Director of any other corporation and, in the case of the Chairman, seek approval from the Chairman of the Audit Committee.

Details of the directorships of other publicly listed companies for each Director are available in the 2024 Annual Report on pages 43 to 45.

#### **3.5 Director appointments**

The Board appoints new Directors (as appropriate), and oversees succession planning for Board membership.

The Nomination Committee assists with this process (as necessary) and, in accordance with the Nomination Committee Charter, can review and make recommendations to the Board with respect to Board succession matters, including the process for identifying suitable candidates, and the nomination, selection and appointment of Non-executive Directors.

Appropriate recruitment and pre-appointment screening processes are carried out prior to the appointment of a Director to The Lottery Corporation, including checks as to character, experience, education, bankruptcy history and police records.

Prospective new Directors are required to provide details of their other commitments, and specifically acknowledge that they will have sufficient time to fulfill their responsibilities as a Director. They are also required to submit extensive personal information as part of probity investigations and clearances required by applicable gaming regulators and certain government ministers prior to appointment as a Director.

While these approvals are being sought, a Director candidate may attend Board and Committee meetings as an Observer however, they may not vote on any matter. Every new Director receives a formal letter of appointment that sets out key terms and conditions of their appointment, including the Director's duties, rights and responsibilities, the time commitment envisaged, and the Board's expectations regarding involvement in Board Committees. The letter of appointment is with the Directors personally.

Non-executive Directors appointed by the Board must stand for election at the Annual General Meeting (**AGM**) immediately following their appointment. The Lottery Corporation will provide shareholders with information in its possession that is relevant to a decision on whether to elect or a Director.

#### 3.6 Directors' induction, continuing education and independent advice

The Company delivers an induction program for the benefit of each new Director. The program is designed to assist them to participate fully and actively in all Board and Committee decision-making at the earliest opportunity.

Observers are provided with access to relevant information and attend briefings with management to enable them to gain an understanding of the Group's businesses, operations, strategy, values, key governance and compliance policies, and key issues.

Directors are expected to maintain the knowledge and skills required to discharge their duties and responsibilities effectively and respond to new and emerging business and governance issues. The Company assists keeping Directors up-to-date with market and industry developments through regular briefings at Board and Committee meetings and Board workshops. At Board meetings, the Board is also briefed on material developments in relevant laws, regulations and accounting standards.

Under the Board and Committee Charters, the Board, Committee or individual Directors, as the case may be, have the right to seek independent professional advice paid for by The Lottery Corporation.

#### 3.7 Performance assessment

The Board recognises the importance of reviewing its performance and the performance of its Committees and individual Directors.

In accordance with the Board Charter, the Board conducts a review of its performance, the performance of its Committees, and that of individual Directors annually. Outcomes from these assessments are used to enhance the effectiveness of the Board, the Committees and individual Director contributions, and improve processes, practices and governance arrangements.

Where appropriate, external advisors may be engaged to facilitate performance assessments.

Feedback from the assessment process will be discussed by the Board, with consideration being given as to whether any steps should be taken to improve performance of the Board or its Committees, or specific Directors.

A review was conducted of the Board's and Committees' performance and the performance of individual directors in the reporting period. The review was supported by a confidential survey and considered, among other matters:

- The effectiveness of meetings, including whether the number and length of meetings was appropriate; whether the agendas were appropriately structured; and whether the papers were of good quality to support effective discussion and decision making.
- Directors' contributions to meetings and whether the mix of skills on the Board supported the achievement of the Company's strategic objectives.

#### 3.8 Board and Committee meetings

The Board and its Committees meet regularly to discuss matters relevant to the Group's operations and performance, with additional meetings held as and when required. Ad-hoc Board Committees may also be established from time to time for special purposes.

Directors are required to attend all Board meetings, shareholder meetings and Board Committee meetings of which they are members, subject to any unusual or unforeseen circumstances which may prevent them from attending. All Directors and Observers may attend Committee meetings.

The number of Board and Committee meetings in the reporting period and the attendance of each Director at these meetings are set out in the 2024 Annual Report on page 48.

#### **3.9 Company Secretary**

The Company Secretary is accountable directly to the Board, through the Chairman, on all matters relating to the proper functioning of the Board, and overall corporate governance of the Company.

The Company Secretary advises the Board on governance matters, monitors compliance with Board and Committee policies and procedures, oversee the timely completion and dispatch of agendas and meeting materials and ensure that the business at Board and Committee meetings is accurately captured in the minutes.

There is currently one Company Secretary who is also the General Manager of Company Secretariat. As an interim measure, following the departure of the Chief Legal and Risk Officer, the General Manager, Company Secretariat reported to the Acting Group General Counsel.

The role is responsible for the day-to-day management of the Company Secretariat function.

With the commencement of the Chief Legal Officer in August 2024, this role now reports into the Chief Legal Officer.

All Directors have direct access to the Company Secretary and members of the Company Secretariat team.

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#### 4. Board Committees

#### 4.1 Committee structure

To assist the Board in discharging its responsibilities, the Board has established the following Board Committees:

- Audit Committee (refer section 4.2);
- Risk & Compliance Committee (refer section 4.3);
- People & Remuneration Committee (refer section 4.4); and
- Nomination Committee (refer section 4.5).

Each Board Committee operates under a charter approved by the Board, which sets out the authority, membership and responsibilities of the Committee.

In the reporting period, following the appointment of Dr Doug McTaggart as Chairman of the Board and Mr Stephen Morro as a Director, the Board reviewed and revised the composition of the Board Committees. Changes to the composition of the Board Committees were made having regard to the Directors' skills and experience. Details of these changes are set out in the tables below.

The MD & CEO is not a member of any Board Committee, however, Ms van der Merwe attends Committee meetings.

Observers are invited to attend Committee meetings pending their formal appointment as a Non-executive Director.

In general, the role of each Committee is to advise and make recommendations to the Board. The Committees do not have decision making authority except as expressly stated in the relevant charter or as authorised by the Board.

During the reporting period, each Board Committee Charter was reviewed, with refinements made to ensure that the respective Committee Charters remain fit for purpose.

#### 4.2 Audit Committee

The Audit Committee's purpose is to assist the Board to fulfil its duties and responsibilities in overseeing activities relating to:

- the preparation of the financial statements and associated external reporting;
- · oversight of financial systems and related controls;
- The Lottery Corporation's relationship with the external auditor as well as its independence, objectivity and performance;
- The Lottery Corporation's relationship with the internal auditor and the internal audit function generally; and
- oversight and monitoring of the Whistleblower Policy and framework.

The Audit Committee's primary roles and responsibilities are to review, report to and, where appropriate, make recommendations to the Board in relation to:

- the reporting of financial information;
- the appropriate application and any amendments to accounting policies;
- the appointment, independence and fees of the external auditor; and
- The Lottery Corporation's internal audit fuction, including approval of the annual internal audit plan.

Additional detail relating to The Lottery Corporation's approach to safeguarding the integrity of corporate reports is set out in section 5.6 of this Statement.

#### **Composition requirements**

- Minimum 3 members. All members must be Nonexecutive Directors
- A majority of independent Non-executive Directors.
- ⊘ An independent Committee Chair, who is not Chairman of the Board.

#### FY24 Key Activities and Focus Areas included:

- Assessed and endorsed FY23 and 1HFY24 financial statements and Directors' reports (including a review of key accounting matters).
- Monitored and assessed the performance, independence and objectivity of the External Auditor.
- Provided oversight of key taxation matters affecting the Group and its operations.
- Made recommendations on capital management matters including dividends.

Composition of the Audit Committee	1 July 2023 - 17 March 2024	18 March 2024 - 30 June 2024
Chair	Anne Brennan	Anne Brennan
Other members	Harry Boon	Harry Boon
	Doug McTaggart	John O'Sullivan

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The Audit Committee's Charter is available on the Company's website at: **www.thelotterycorporation.com/about/corporate-governance** 

#### 4.3 Risk & Compliance Committee

The Risk & Compliance Committee's purpose is to assist the Board in fulfilling its responsibilities in overseeing activities relating to the Company's identification, assessment, management and reporting of risk and adherence with compliance obligations.

The Risk & Compliance Committee's primary roles and responsibilities are to review, report to and, where appropriate, make recommendations to, the Board in relation to:

- the Company's risk appetite;
- the adequacy and effectiveness of the risk management framework and supporting policies and processes to identify and manage risks; and
- the adequacy and effectiveness of the compliance management framework and supporting policies and processes to enable compliance with legal, regulatory and licence obligations.

Additional detail related to the Group's approach to risk management is set out in sections 5.1 and 5.2 and section 6.11 of this statement.

#### **Composition requirements**

- Minimum 3 members. All members must be Non-executive Directors.
- A majority of independent Non-executive Directors.
- An independent Chairman.

#### FY24 Key Activities and Focus Areas included:

- Review of the Company's risk management framework, top risks and risk appetite statements.
- Continued to oversee programs of work designed to uplift the Company's data protection practices and cybersecurity practices.
- Testing the Company's crisis management framework for effectiveness in preparing for events that have the potential to materially disrupt the Company's critical business operations.



Composition of the Risk & Compliance Committee	1 July 2023 - 17 March 2024	18 March 2024 - 30 June 2024
Chair	Doug McTaggart	John O'Sullivan
Members	John O'Sullivan	Stephen Morro
	Megan Quinn	Megan Quinn



The Risk & Compliance Committee's Charter is available on the Company's website at: **www.thelotterycorporation.com/about/corporate-governance** 

#### 4.4 People & Remuneration Committee

The People & Remuneration Committee's purpose is to assist the Board to fulfil its duties and responsibilities relating to:

- the remuneration of the Chairman and other Non-executive Directors;
- the performance and remuneration of, and incentives for, the MD & CEO and ELT members;
- the Company's remuneration framework and policies, superannuation arrangements, employee share ownership schemes and performance incentive schemes;
- the Company's people strategies and policies, including talent retention, inclusion and diversity, culture and engagement; and
- the Company's health, safety and wellbeing strategy and performance.

#### **Composition requirements**

- Minimum 3 members. All members must be Non-executive Directors.
- ⊘ A majority of independent Non-executive Directors.
- An independent Chairman.

#### FY24 Key Activities and Focus Areas included:

- Reviewed and made recommendations to the Board regarding the proposed structure and targets for the FY25 Long-Term Performance Plan.
- Reviewed the performance of the MD & CEO and ELT members and made recommendations to the Board regarding their remuneration and incentives.
- Reviewed and made recommendations to the Board regarding the Company's remuneration framework, superannuation arrangements and performance incentive schemes.
- · Continued to receive reports on and oversee the Company's health, safety and wellbeing strategy.

People & Remuneration Committee	1 July 2023 - 17 March 2024	18 March 2024 - 30 June 2024
Chair	Harry Boon	Harry Boon
Members	Anne Brennan	Anne Brennan

Anne Brennan John O'Sullivan Megan Quinn

Anne Brennan Stephen Morro Megan Quinn



The People & Remuneration Committee's Charter is available on the Company's website at: www.thelotterycorporation.com/about/corporate-governance

#### **4.5 Nomination Committee**

The Nomination Committee's purpose is to assist the Board in fulfilling its responsibilities in relation to the size and composition of The Lottery Corporation Board, reviewing Board performance and succession planning. In FY24, the responsibilities of the Nomination Committee were primarily performed by the Board itself.

#### **Composition requirements**

- Minimum 3 members. All members must Non-executive Directors.
- A majority of independent Non-executive Directors.
- 🕑 An independent Chairman.

#### FY24 Key Activities and Focus Areas included:

• Considered Chairman succession planning following the announcement in October 2023 that Mr Steven Gregg had been appointed a director and Chairman of Westpac Banking Corporation, and that to manage his workload, Mr Gregg would retire from his role as Chairman of The Lottery Corporation. The Company announced in January 2024 that Dr Doug McTaggart had been elected as Mr Gregg's successor as Chairman.

Nomination Committee	1 July 2023 - 17 March 2024	18 March 2024 - 30 June 2024
Chair	Steven Gregg	Doug McTaggart
Members	Harry Boon	Harry Boon
	Anne Brennan	Anne Brennan
	Doug McTaggart	Stephen Morro
	John O'Sullivan	John O'Sullivan
	Megan Quinn	Megan Quinn



The Nomination Committee's Charter is available on the Company's website at: www.thelotterycorporation.com/about/corporate-governance



#### 5. Risk Management

#### 5.1 Risk management framework

The Lottery Corporation has adopted a framework to support effective identification, monitoring, management, reporting and oversight of risks across the Group and is based on concepts and principles identified in the Australian/ New Zealand Standard on Risk Management (AS/NZS ISO 31000:2018). The framework is illustrated below. The various components operate independently as well as interactively to provide a complete approach for managing risk.

The Risk & Compliance Committee) reviews the framework at least annually to satisfy itself that the framework continues to be sound and that the Company is operating with due regard to the risk appetite set by the Board. This review occurred in FY24.





#### 5.2 Governance and oversight of risk

The division of risk management responsibilities is summarised in the diagram below and further information is provided in this Section 5.

#### Board

- Reviews and monitors systems and frameworks (financial and non-financial), internal control and legal compliance.
- Sets risk appetite for the Company.
- Reviews procedures to identify the main risks associated with the business and the implementation of apprpriate systems to monitor, manage and effecitvely report on these risks.

#### Risk &

#### **Compliance Committee**

- Oversees tracking of key risks and trends.
- Oversees risk mitigation and effectiveness of key controls.
- Reviews and makes recommendtions to the Board in relation to the Company's risk appetite, the adequacy and effectiveness of the risk management framework (financial and non-financial risks); and the adequacy and effectiveness of the compliance management famework.
  - Meets at least quarterly.

**Executive Risk & Compliance** Committee

#### Audit Committee

- The Committee primarily responsible for financial risk oversight.
- Oversees preparation of financial reporting.
- Oversees financial systems and related controls.
- Oversees the Company's relationship with the external auditor and the internal auditor.
- the Whistleblower Policy and framework.
- Approves the annual internal audit plan.

External auditor Internal auditor

#### Executive Oversight

• Executives have been appointed to lead the Group's risk, legal, regulatory and governance functions.

#### 5.2 Governance and oversight of risk (continued)

The Board is responsible for reviewing and monitoring systems and frameworks for risk management (for both financial and non-financial risks), internal control and legal compliance. This includes setting the risk appetite for the Company, reviewing procedures to identify the main risks associated with the Company's business and the implementation of appropriate systems to monitor, manage effectively and report on these risks.

The Risk & Compliance Committee assists the Board in overseeing risk and compliance management.

The role and responsibilities of the Committee are set out in section 4.3.

The Executive Risk & Compliance Committee provides executive level oversight of The Lottery Corporation's risk management framework including the identification, assessment, management and reporting of material risks and compliance with all legal obligations.

The Acting Executive General Manager - Risk and Compliance leads the Group's risk function.

The Acting Executive General Manager - Risk and Compliance is a member of the ELT and reports directly to the MD & CEO.

All employees have a role in managing risk and have defined roles, responsibilities and accountability for the management of risks across the Group in accordance with the "Three Lines" model:

- Day-to-day ownership and management of risks and controls is undertaken by business and functional units (Line 1) in accordance with the risk management framework and policies.
- The Risk function (Line 2) provides insight and oversight to support business and functional units in implementing formal risk management practices, process and controls. The Risk team as well as other responsible risk owners regularly reports to the Risk & Compliance Committee.
- The internal audit function (Line 3) assesses and reports on the effectiveness of the Group's risk management and control processes.

The Risk & Compliance Committee's Charter is available on the Company's website at: <u>www.thelotterycorporation.com/about/</u> <u>corporate-governance</u>

#### 5.3 External auditor

The Company has appointed EY Australia as its external auditor. In accordance with the Corporations Act 2001 (Cth) (the **Corporations Act**), shareholders approved the appointment of the auditor at the Company's 2022 AGM.

The Lottery Corporation has adopted an External Auditor Independence Policy. The provision of non-audit services must be pre-approved by the Chairman of the Audit Committee.

Details of amounts paid to EY Australia during the reporting period (including fees for non- audit services) are set out in the Directors' Report in the 2024 Annual Report. The Board has considered the auditor's independence and determined that it has not been compromised.

In accordance with the Corporations Act, the auditor has made its annual independence declaration to the Board, declaring that the auditor maintained its independence in accordance with the Corporations Act and the rules of professional accounting bodies. A copy of this declaration forms part of the Directors' Report and appears on page 49 of the 2024 Annual Report.

#### 5.4 Management assurance

Prior to approving financial statements, the Board receives a declaration from the MD & CEO and the Chief Financial Officer (**CFO**) which states that in their opinion:

- the financial records have been properly maintained, and
- that the financial statements comply with the appropriate accounting standards and give a true and fair view of the financial position and performance of The Lottery Corporation and of the Group, and
- that the opinion had been formed on the basis of a sound system of risk management and internal control, which is operating effectively.

#### 5.5 Internal audit function

The Lottery Corporation maintains an internal audit function that reviews and reported on internal control systems and procedures. It has in place a charter which sets out its role and responsibilities. Prior to May 2024, the Internal Audit function was led by the General Manager, Internal Audit who reported to the Audit Committee through the Audit Committee Chair for functional audit purposes, supported by KPMG under a co-sourcing arrangement under which KPMG provided additional resources and/or specialist expertise to enable delivery of the risk-based internal audit plan.

In May 2024, The Lottery Corporation's internal audit team was seconded to the Risk and Compliance team until 30 June 2025 to assist with the design of the Company's Operational Risk Management model and the production of process mapping.

For the duration of the secondment, KPMG has been appointed as a service provider to deliver the FY25 Internal Audit plan and develop internal audit plans for FY26. A KPMG partner was appointed by the Lottery Corporation to act as Chief Internal Audit Executive until 30 June 2025. KPMG is independent of The Lottery Corporation's external auditor.

#### 5.6 Integrity of disclosures in periodic reports

The Lottery Corporation produces a number of periodic reports, including the Annual Report, the Corporate Governance Statement and the Sustainability Report.

The Group has processes in place to review and confirm the accuracy of the disclosures contained in these reports. Management undertakes a review of these reports, whereby subject matter experts and the relevant executives review and approve the disclosures. A legal and governance review is also conducted of all disclosures. The Annual Report, Corporate Governance Statement and Sustainability Report are then presented for review to the relevant Board Committee and also to the Board.

The Directors' Report, including the Operating & Financial Review and Remuneration Report, are audited by the external auditor and the Remuneration Report (which forms part of the Directors' Report) is reviewed by the People & Remuneration Committee prior to approval by the Board.

#### 6. Key governance policies and practices

This section provides a summary of The Lottery Corporation's key corporate governance policies.

A framework is in place for any material breaches of the Code of Conduct, Anti-Bribery and Anti-Corruption Policy and Whistleblower Policy to be reported to relevant Board Committee and/or Board.

#### 6.1 Code of Conduct

The Lottery Corporation has The Code of Conduct (the **Code**) which sets out the standards of behaviour expected of all employees, Directors and contractors.

The Lottery Corporation practices high standards of corporate conduct, integrity, ethics and governance in our business practices.

The key principles in the Code include acting ethically and lawfully in conducting The Lottery Corporation's business and not giving or receiving inappropriate benefits, treating each other fairly and promoting a safe and inclusive work environment and acting responsibly towards the community and environment in which The Lottery Corporation operates. The Code specifies that failing to follow the spirit or the principle of the Code is a serious matter and sets out how to report potential breaches of the Code and the potential consequences of a breach.

The Lottery Corporation has also articulated and published its vision, purpose and principles. The Company's values are published on our website and include:



Create joyful moments



Dare to find a better way



Be accountable and transparent

Nurture the uniqueness of our people

#### 6.2 Whistleblower Policy

Consistent with maintaining a culture of integrity, The Lottery Corporation has developed a Whistleblower Policy and framework designed to encourage, support and empower eligible whistleblowers to speak up about actual or suspected misconduct or an improper state of affairs or circumstances in relation to The Lottery Corporation.

The Whistleblower Policy and framework is overseen by an internal Whistleblower Committee, consisting of two ELT members, which has accountability and a direct reporting line to the Audit Committee.

#### 6.3 Anti-Bribery and Anti-Corruption Policy

The Group has an Anti-Bribery and Anti-Corruption Policy which prohibits all forms of bribery, facilitation payments, payment or receipt of secret commissions and fraud. It also sets out the standards required of employees and contractors when dealing with third parties and relating to the offer and acceptance of gifts and hospitality. A gifts and hospitality register is maintained, along with other controls and processes to support the policy.

## 6.4 Market Disclosure Policy, and communications with investors and other stakeholders

The Lottery Corporation provides the market with timely, accurate and balanced disclosure in accordance with its obligations under the Corporations Act and the ASX Listing Rules. The Company has a Continuous Disclosure Committee consisting of certain ELT members to monitor and review relevant issues as required.

The Company has adopted a Market Disclosure Policy that establishes procedures aimed at ensuring that it fulfils its obligations in relation to the timely disclosure of material price-sensitive information. The purpose of the policy is to outline how The Lottery Corporation complies with its continuous disclosure obligations.

The Lottery Corporation releases to the ASX all investor and analyst presentation materials and AGM speeches ahead of the presentation being given.

All ASX announcements made by the Company are available on the website. The Board promptly receives copies of material ASX announcements by email after release.

#### **6.5 Securities Trading Policy**

The Lottery Corporation has adopted a Securities Trading Policy which supports team members to comply with their obligations under insider trading laws, promote confidence in the integrity of the market for The Lottery Corporation securities and protect The Lottery Corporation's reputation.

In addition to outlining the legal requirements that apply to dealings in The Lottery Corporation securities by all team members, the policy provides that Directors, certain restricted team members (including MD & CEO, ELT members and their direct reports) and their associates must obtain prior approval to trade in The Lottery Corporation securities and are not permitted to trade during specified blackout periods.

Outside specified blackout periods, these restricted persons must receive prior approval for any proposed dealing in The Lottery Corporation securities (including any proposed dealing by one of their associates), and in all instances, buying or selling The Lottery Corporation securities is not permitted at any time by any person who possesses inside information.

The policy prohibits employees participating in any of the Company's employee or executive incentive plans from hedging the value of restricted shares or unvested performance options or rights. The policy also prohibits margin lending arrangements, short selling and engaging in speculative short-term investing in relation to The Lottery Corporation securities.

#### 6.6 Inclusion and Diversity Policy

The Lottery Corporation Board has adopted an Inclusion and Diversity Policy to, among other matters, articulate how the Company creates a culture of inclusion and to promote diversity. The Lottery Corporation's vision for diversity covers all aspects of difference, such as gender, ethnicity, marital or family status, religion, culture, language, sexual orientation, disability and age, as well as differences in background and life experience.

The Lottery Corporation Board has set measurable objectives for achieving gender diversity in the composition of the Board, senior executives, and the workforce generally.

The Company's diversity gender diversity targets and current statistics are set out below.

#### Gender diversity statistics as at 30 June 2024

Position	Target Female FY25	Percentage Female FY24
Directors	40%	42.9%
Senior Leaders (ii)	40%	40.38%
Workforce	50%	49.21%

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The Sustainability Report is available at: <u>www.thelotterycorporation.com/</u> <u>about/annual-reports</u>

#### 6.7 Executive Shareholding Policy

The Lottery Corporation Board has adopted an Executive Shareholding Policy applicable to ELT members to help align the interests of executives, The Lottery Corporation and shareholders.

Under the Policy, the MD & CEO is required to hold the equivalent of 200% of the value of her annual fixed remuneration in The Lottery Corporation Shares. Other members of the ELT are required to hold the equivalent of 100% of the value of their annual fixed remuneration.

The minimum shareholding must be achieved within 5 years from implementation (June 2022) or their appointment, whichever is later.

#### 6.8 Non-executive Director Shareholding Policy

Non-executive Directors are required to hold a minimum shareholding in The Lottery Corporation approximately equivalent to the annual Nonexecutive Director base fee, or two times the annual Non-executive Director base fee in the case of the Chairman of the Board.

Each Non-executive Director is encouraged to begin acquiring the shareholding within 12 months of their appointment and is required to reach the applicable threshold within 3 years from their appointment or by 1 June 2025 (whichever is later).

Non-executive Directors' progress in meeting these requirements is disclosed in the Remuneration Report on page 86 of the 2024 Annual Report.



Key policies (including the above policies) are available on the Company's website at: <u>www.thelotterycorporation.com/about/</u> <u>corporate-governance</u>

## 6.9 Executive appointment, induction, performance assessment and succession

The Lottery Corporation has a structured recruitment process for team members. Certain ELT members and other team members are required to undergo probity investigation and receive approval from applicable gambling regulators and/or government ministers.

As part of this process, they must undergo preappointment screening, which includes (as relevant) the provision of extensive personal information and checks as to character, experience, education, bankruptcy history and criminal records. ELT members are required to complete an annual questionnaire confirming, among other matters, they continue to be a suitable person to be associated with the conduct of activities performed by the Group under its respective licences.

Team members have agreed position descriptions that set out their duties and responsibilities. Letters of appointment or employment contracts set out other key terms of employment, including term of office, rights, responsibilities and entitlements on termination of employment. The written agreements are with the senior executives personally.

The Company has a process for evaluating the performance of its senior executives during each reporting period. The process includes an assessment against a balanced scorecard setting out specific targets spanning financial, strategic, customer, organisation and people dimensions that are aligned with, and support, the Group's annual objectives and the Company's values. A performance evaluation was conducted in respect of FY24. Further details about this process and the outcomes of the process are set out in the Remuneration Report on pages 66 to 71 of the 2024 Annual Report.

#### 6.10 Engaging with shareholders

The Lottery Corporation's Shareholder Communications Policy sets out the procedures and guidelines for keeping shareholders, as well as other stakeholders, informed about the Company. The Lottery Corporation is committed to communicating openly and in a timely manner with shareholders through the corporate website, Annual Report, dividend mailings, email broadcasts, the ASX and other means as appropriate.

The Lottery Corporation's corporate website provides a wide range of information about the Company, including about its governance, and its market and media releases. Financial results announcements and the AGM, are webcast live and archived on the website for at least 12 months.

The Lottery Corporation has an investor relations program that includes briefings, presentations, meetings and other events as considered appropriate. These are designed to provide shareholders and financial market participants with opportunities to gain a greater understanding of the business, financial position, financial and operational performance and governance of The Lottery Corporation. It also facilitates an effective two-way communication between the Company and its shareholders and stakeholders.

The Board and senior management are regularly updated regarding the progress with the investor relations program and are informed of any significant comments or concerns raised by shareholders, organisations that represent investors and shareholders and proxy advisor groups.

#### 2024 Annual General Meeting

Details about how shareholders can participate in the 2024 Annual General Meeting are set out in the Notice of 2024 Annual General Meeting. Shareholders are encouraged to attend and participate.

All resolutions which are voted on at the AGM will be decided by way of a poll.

#### **Electronic Communications**

The Company and its share registry, Link Market Services Limited, provide a service for shareholders to receive all shareholder related communications electronically, including dividend statements, notices of meeting and annual reports. Shareholders are strongly encouraged to provide the Group's share registry with their email address so that the Group can communicate information efficiently. This is a secure and efficient means for receiving this information and is environmentally friendly.

Shareholders can contact Link Market Services Limited or The Lottery Corporation directly via email, phone or mail. Contact details are available on the last page of the 2024 Annual Report or from the Contact Us section of the website.



The Shareholder Communications Policy is available on the Company's website at: <u>www.thelotterycorporation.com/about/</u> <u>corporate-governance</u>

#### 6.11 Environmental and social risk factors

At The Lottery Corporation we have a proud history of making positive contributions to:

- Our customers (delivering winning moments and offering life-changing prizes).
- Our communities (through the generation of significant taxes and duties paid to State governments).
- Our retail partners (to whom we pay commissions, including newsagencies, licensed venues and other retail partners).

The Company's Sustainability Report describes our sustainability strategy and is available on the Company's website.

An overview of the Company's material business risks and how these are managed is set out in the Operating & Financial Review on pages 24 to 29 of the 2024 Annual Report.



The Sustainability Report is available at: <u>www.thelotterycorporation.com/</u> <u>about/annual-reports</u>